

FINANCIAL STATEMENTS 27 June 2016

Irish Penal Reform Trust

(A company limited by guarantee, not having a share capital)

Report and Financial Statements

for the year ended 31 December 2015

Anne Brady McQuillans DFK
Chartered Accountants and Registered Auditors
Iveagh Court
Harcourt Road
Dublin 2
Dublin

Company Number: 218442
Charity Number: CHY 11091
Charities Regulatory Authority Number: 20029562

Irish Penal Reform Trust

(A company limited by guarantee, not having a share capital)

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Irish Penal Reform Trust

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REFERENCE AND ADMINISTRATIVE INFORMATION

Directors

Johnny Connolly
Christine Littlefield
Eddie Darcy
Kathleen Leader
Joe Barry (Resigned 26 November 2015)
Niall Walsh
Seamus Taylor
Kevin Warner
Michael O'Flaherty (Resigned 26 November 2015)
Joan O'Flynn
Kevin Gregory (Appointed 26 February 2015)
Paul MacKay (Resigned 7 January 2015)
Aislinn O'Donnell (Appointed 8 June 2016)

Company Secretary

Kathleen Leader

Chief Executive Officer

Deirdre Malone

Charity Number

CHY 11091

Charities Regulatory Authority Number

20029562

Company Number

218442

Registered Office and Principal Address

MACRO
1 Green Street
Dublin 7
Dublin
Republic of Ireland

Auditors

Anne Brady McQuillans DFK
Chartered Accountants and Registered Auditors
Iveagh Court
Harcourt Road
Dublin 2
Dublin
Republic of Ireland

Bankers

Bank of Ireland
33 Arran Quay
Smithfield
Dublin 7
Ireland

Irish Penal Reform Trust

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DIRECTORS' ANNUAL REPORT

for the year ended 31 December 2015

The directors present their Directors' Annual Report, combining the Directors' Report and Trustees' Report, and the audited financial statements for the year ended 31 December 2015.

The company is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2014 and, although not obliged to comply with the Statement of Recommended Practice (Charities SORP effective January 2015), the organisation has implemented its recommendations where relevant in these financial statements.

The directors, who are also the trustees of the charity, at the date of this report and those who served during the financial year together with the dates of any changes are set out on page 3.

Principal Activities

The principal activity of the company is the promotion of constructive treatment for persons deprived of their liberty by the penal system.

The aim of the Charity is to promote the constructive treatment of offenders, prisoners, immigrant and refugee detainees and prisoners suffering from mental illness, as designated under the Mental Treatment Act 1945 (as amended), and such other persons deprived of their liberty by law in the Republic of Ireland through advocating respect for the rights of all persons in the penal system, respect for the rights of prisoners, reduction of imprisonment, promotion of alternatives to prison, and progressive reform of the penal system generally.

The company is limited by guarantee not having a share capital.

Plans for Future Periods

IPRT is in the process of developing our strategic plan 2016-2019. The objectives contained in this plan will be an extension of the organisational goals as outlined in the Constitution, targeted at specific areas and activities where the organisation can make an impact on issues which come under our overarching goals.

The Charity has secured €135,000 unrestricted funding from Atlantic Philanthropies for 2016. In addition, €48,000 unrestricted funding has been secured from Joseph Rowntree Charitable Trust. We will also explore options for State funding in 2016.

Six projects are scheduled for 2016 as set out below. IPRT will continue to maintain our online presence as a source of information and respond to advocacy and campaigning opportunities as they arise.

i) LGBT Prisoners Report (Feb 2016)

This report will be published and launched at a national event with expert speakers. This will be followed by wide dissemination and advocacy of the report findings, conclusions and recommendations.

ii) Prison Litigation Network project (April/May 2016)

This report will be published and launched at an international conference with expert speakers. This will be followed by wide dissemination and advocacy of the report findings, conclusions and recommendations. 4 regional training workshops will also be held to build capacity for the legal profession, law students and others.

iii) Pre-Trial Detention (April/May 2016)

This report will be widely disseminated with advocacy of the report findings, conclusions and recommendations as opportunities arise.

iv) Harm Reduction Project on Infectious Diseases in Prison (June 2016)

The national report, EU report and monitoring tool will be published and launched at a national event with expert speakers. This will be followed by wide dissemination and advocacy of the report findings, conclusions and recommendations.

v) Older Prisoners September 2016

This report will be published and launched at a national event with expert speakers to coincide with International day of Older People on 1 October 2016. This will be followed by wide dissemination and advocacy of the report findings, conclusions and recommendations.

vi) Turnaround Youth II (November 2016)

This report will be published and launched at an international conference with expert speakers. This will be followed by wide dissemination and advocacy of the report findings, conclusions and recommendations.

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DIRECTORS' ANNUAL REPORT

for the year ended 31 December 2015

Principal Risks and Uncertainties

As part of IPRT's commitment to the Governance Code and best practice for the community and voluntary sector, we have prepared a full and detailed risk management policy and plan.

We have reviewed the governance, financial, fundraising, operational, compliance and environmental risks currently present, having regard to our strategic objectives. We consider the potential consequences and have identified mitigating factors which we have put in place to minimize and manage those risks. We monitor our progress in this regard.

This strategy is intended as a guide to IPRT to ensure that we (i) identify, pre-empt and (ii) minimize or prevent any risks to the successful operation of our organisation. The Board is responsible for ensuring a proper risk management policy is in place while the CEO is responsible for ensuring the risk management plan is implemented and that staff comply with risk management measures.

Objectives and Activities

The Charity's objectives as set out in the governing document are as follows:

Objective 1:

To promote the education of the public and to further knowledge of the penal system and penal institutions in the Republic of Ireland, the welfare and treatment of offenders, prisoners, immigrant and refugee detainees, prisoners suffering from mental illness, their families and dependents.

Objective 2:

To promote the prevention of crime and specifically to promote discussion of and debate on such improvements in the penal system in the Republic of Ireland as may be thought conducive to the public benefit.

Objective 3:

To promote research into penal systems and the treatment of offenders, prisoners, immigrant and refugee detainees, prisoners suffering from mental illness and their families and dependants and the prevention of crime.

Objective 4:

To promote the above purposes by all lawful means, including (but not limited to) the use of the media generally, publications, lectures, seminars, working with other organisations, schemes of research and study and visits to prisons and other penal institutions and places of detention.

ACTIVITIES

Research and Advocacy

The principle of imprisonment as a last resort is embedded in all our activities. Throughout our research and advocacy work we call for strategies which will reduce crime, reduce imprisonment and ultimately lead to safer communities. As all of our advocacy is evidence informed, we conduct research in the areas of prevention and early intervention; youth justice strategies; sentencing policies etc. to better inform our policy recommendations.

These activities deliver on objectives 1,2 and 3.

Engagement

IPRT is in regular communication with prisoners and their families, responding to queries and conducting prison visits. This engagement in turn informs our strategic priorities and can provide the impetus for further action, investigation or research.

These activities deliver on objectives 1,3 and 4.

Targeted Research

IPRT conducts a number of research projects at any one time. These projects are funded by a variety of sources including European Commission Funding, The Ireland Funds, The Community Foundation of Ireland, St Stephen's Green Trust, amongst others. At times IPRT will undertake to commission research which meets a specific organisational need or objective. In 2015 such research projects included:

- European Commission funded projects: Prison Litigation Network, Alternatives to Detention, Infectious Diseases, Remand and Pre-trial Detention, Children Behind Bars;
- Irish Research Council post-graduate funding, Community Service Orders versus Short Custodial Sentences: Examining profiles, experiences and outcomes;
- Rights & Needs of Older People in Prison (St Stephen's Green Trust);
- Rights & Needs of LGBT People in Prison (Community Foundation of Ireland).

These activities deliver on objectives 1 through 4.

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DIRECTORS' ANNUAL REPORT

for the year ended 31 December 2015

Events and Publications

IPRT hosts a variety of events each year. These events are linked to our research work or to specific advocacy work. They are public events and commonly well attended and hence provide an excellent platform from which to raise awareness of our work and the issues being addressed, whilst also creating a conversation and engagement point for stakeholders on a particular issue.

These activities deliver on objectives 1 through 4.

Raising Awareness

The Charity raises awareness and provides information through the following means: building a database of supporters, members and subscribers; maintaining the IPRT website as a research centre on penal policy topics; providing regular public events and activities to bring broader awareness to the issues being raised; and engaging extensively with the media on these issues.

Media communications - IPRT responds to media queries and relevant news items, proactively seeking media coverage on important issues, providing an alternative voice in public discussion of crime and penal policy.

Submissions - IPRT regularly contributes on public submissions, with regard to penal policy but also to issues such as human rights, women's rights and crime policy issues where they relate to our core objectives. IPRT actively monitors Ireland's international treaty obligations and leverages these to ensure adequate compliance with international human rights standards.

Collaboration - IPRT works closely with a number of organisations in the area of human rights, penal policy, prisoner and ex-prisoner support organisations.

These activities deliver on objectives 1 through 4.

Achievements and Performance

IPRT's key activities in 2015 were in the areas of seminars and events, submissions, research, public awareness, media and fundraising.

We held an Oireachtas Seminar on the Spent Convictions Bill 2012 (Feb 2015). In May 2015 we launched Turnaround Youth: Young adults who commit offences ~ the case for a distinct approach research report. In November 2015 we ran a Prison Law Seminar: Bail Reform ~ Rights and Risks and launched a new IPRT Position Paper on Bail and Remand (Nov 2015) and held an international Conference: Securing Accountability ~ Building effective prison monitoring, inspection, and complaints systems (Nov 2015).

IPRT also made oral and written submissions to national and international processes throughout 2015, including three presentations to the Oireachtas Committee on Justice, Equality and Defence, and a presentation to the Department of Justice discussion day on proposals for a criminal justice inspectorate.

During this period, we also commissioned or completed eight research projects:

- Community Service Orders versus short custodial sentences: examining profiles, experiences, and outcomes, conducted by employment-based PhD candidate Kate O'Hara (co-funded by the Irish Research Council);
- Rights and needs of LGBT prisoners; Rights and needs of Older prisoners;
- Turnaround Youth II: Mental health needs and provision for young adults in the criminal justice system;
- EU Project: Practice of Pre-Trial Detention: Monitoring Alternative and Judicial Decision Making (Fair Trials International);
- EU Project: Prison Litigation Network project (University of Florence);
- EU Project: Improving Prison Conditions by Strengthening Infectious Disease Monitoring (Harm Reduction International), and;
- EU Project (expert): Juvenile Offenders' Alternatives to Detention in Europe (International Juvenile Justice Laboratory).

We had significant levels of engagement with public debate issuing 6 e-bulletins, 9 TV appearances, 35+ radio interviews and 45+ print stories.

We strengthened our fundraising activities in launching the Friends of IPRT network, through research and drafting applications to various grant foundations, making improvements to online donations facility, running a series of membership drives and direct email appeals as well as seeking corporate sponsorship appeals and in-kind support for events.

Irish Penal Reform Trust

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DIRECTORS' ANNUAL REPORT

for the year ended 31 December 2015

Financial Review

In 2015, IPRT received core grants from Atlantic Philanthropies and the Joseph Rowntree Charitable Trust. IPRT also secured project grants from a range of funders including Community Foundation of Ireland and St. Stephen's Green Trust. In 2016 IPRT will receive a reduced core grant from Atlantic Philanthropies and a final grant from Joseph Rowntree Charitable Trust. IPRT is actively pursuing alternative sources of funding.

How spending helped to achieve objectives:

IPRT's expenditure (beyond core, organisational expenditure such as rent) reflect closely our core objectives of research, awareness raising and targeted advocacy.

Expenditures in 2015 can be closely linked to those achievements listed above:

- i) Salaries- these reflect our small team with expertise in the area of penal reform, penal policy and advocacy; media and communications; and fundraising. Each of these roles were essential in contributing to the work done by the organisation in 2015 and to the resultant success.
- ii) Research and publications - one of the organisations core values is in providing evidence based policy recommendations on penal policy issues. Our research projects and publications represent the core of these evidence-informed recommendations and contribute to the organisation's reputation of expertise.
- iii) Events - events provide an excellent platform for building awareness both among the immediate target group but also among the wider public. IPRT events are exceptionally well attended and provide an accessible means for stakeholders to engage with the research work which we do. While media coverage provides an additional outlet for information and awareness to spread on issues of penal policy.
- iv) Website development/improvement - our website is an invaluable resource acting as an archive of 22 years of IPRT research. Essential maintenance and improvements are necessary to ensure that this resource is well maintained and remains an up-to-date and accessible source of information.
- v) Fundraising - many of our research projects are funded by small grant-giving organisations with an interest in particular areas. Fundraising from these organisations is essential to maintain our project income and by extension many of our research projects. Further fundraising activity is necessary to expand and diversify income streams for the organisation to reduce over-reliance on any one stream and to allow the organisation to carry out and fund important research projects in-line with the organisations strategic objectives.

Structure, Governance and Management

The Charity is governed by its Constitution and Articles of Association.

The Charity is a company limited by guarantee for the purposes of Part 18 of the Companies Act 2014.

The Constitution sets out the purpose and objectives of the organisation, and how it conducts itself. The Board of Directors who are also members of the company shall be comprised of no less than seven and are appointed in accordance with Article 45, Article 70, any Directors co-opted in accordance with Article 48 and any replacement Directors or additional Directors appointed pursuant to Article 74 of the Constitution.

The number of Members with which the Company was registered is 7, but the Company may from time to time register an increase or decrease of Members.

The CEO shall undertake such duties and exercise such powers in relation to IPRT and its business as agreed with the Board. The CEO is required to keep the Board fully advised as to the activities, achievements and challenges faced by IPRT.

Irish Penal Reform Trust

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DIRECTORS' ANNUAL REPORT

for the year ended 31 December 2015

Directors

The Directors who served throughout the year, except as noted, were as follows:

Johnny Connolly
Christine Littlefield
Eddie Darcy
Kathleen Leader
Joe Barry (Resigned 26 November 2015)
Niall Walsh
Seamus Taylor
Kevin Warner
Michael O'Flaherty (Resigned 26 November 2015)
Joan O'Flynn
Kevin Gregory (Appointed 26 February 2015)
Paul MacKay (Resigned 7 January 2015)

In accordance with the Articles of Association, the Directors retire by rotation and, being eligible, offer themselves for re-election.

Staff, Volunteers and Interns

IPRT had three full time staff and one employment-based PhD student in 2015. IPRT takes on interns for three periods annually (Feb - June, July - August, Sept - January). IPRT takes on 1-2 interns per period on a part time basis (July - September is full time) or as appropriate for candidates, usually approximately 3 days per week. Interns are not reimbursed for their time or expenses incurred as result of the internship. The internship is a structured, professional programme, which involves the interns in communications, policy and advocacy aspects of our work. The total hours volunteered varies year on year but amount to approximately 2,000 hours are volunteered per annum.

Auditors

Anne Brady McQuillans DFK were appointed auditors by the directors to fill the casual vacancy and they have expressed their willingness to continue in office in accordance with the Section 380 of the Companies Act, 2014.

Garland McDonald & Co resigned as auditors during the year and the directors appointed Anne Brady McQuillans DFK to fill the vacancy.

Statement on Relevant Audit Information

There is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

Accounting Records

To ensure that adequate accounting records are kept in accordance with Sections 281 to 285 of the Companies Act, 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's office at MACRO, 1 Green Street, Dublin 7, Dublin.

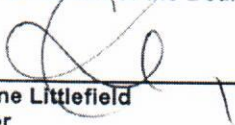
Reserves Policy

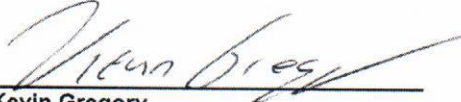
The Charity has set a reserves policy which requires that:

- Reserves are maintained at a level which ensures the organisation's core activity could continue during a period of unforeseen difficulty. These unrestricted reserves should be approximately six months' core expenditure.
- A proportion of reserves are maintained in realisable form. The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle.

Unrestricted reserves equate to approximately nine month's core expenditure at 31 December 2015.

Signed on behalf of the Board


Christine Littlefield
Director


Kevin Gregory
Director

Date: 26 August 2016

Date: 26 August 2016

Irish Penal Reform Trust

(A company limited by guarantee, not having a share capital)

STATEMENT OF DIRECTORS' RESPONSIBILITIES

for the year ended 31 December 2015

The directors are responsible for preparing the financial statements in accordance with applicable Irish law and Generally Accepted Accounting Practice in Ireland including the accounting standards issued by the Financial Reporting Council.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the net income or expenditure of the charity for that year. In preparing these financial statements the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the Charities SORP (effective January 2015) has been followed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

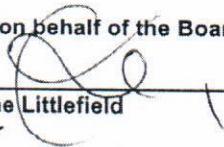
The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements are prepared in accordance with accounting standards generally accepted in Ireland and with Irish Statute comprising the Companies Act 2014, and all Regulations to be construed as one with those Acts. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the Republic of Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.


In so far as the directors are aware:

- there is no relevant audit information (information needed by the charity's auditor in connection with preparing the auditor's report) of which the charity's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

Signed on behalf of the Board


Christine Littlefield
Director

Date: 26 August 2016


Kevin Gregory
Director

Date: 26 August 2016

INDEPENDENT AUDITOR'S REPORT

to the Members of Irish Penal Reform Trust

(A company limited by guarantee, not having a share capital)

We have audited the financial statements of Irish Penal Reform Trust for the year ended 31 December 2015 which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet, the Cash Flow Statement, the Accounting Policies and the related notes. These financial statements have been prepared under the accounting policies set out therein. The relevant financial reporting framework that has been applied in their preparation is the Companies Act 2014 and accounting standards issued by the Financial Reporting Council (Generally Accepted Accounting Practice in Ireland).

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with the Companies Act 2014. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practice Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2015 and of its surplus for the year then ended; and
- have been properly prepared in accordance with Generally Accepted Accounting Practice in Ireland and in particular with the requirements of the Companies Act 2014.

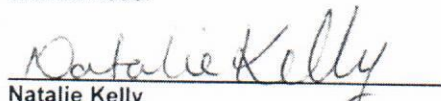
Matters on which we are required to report by the Companies Act 2014

In our opinion the financial statements:

- We have obtained all the information and explanations which we consider necessary for the purposes of our audit.
- In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited.
- The financial statements are in agreement with the accounting records.
- In our opinion the information given in the Directors' Report is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion, the disclosures of Directors' remuneration and transactions specified by Sections 305 to 312 of the Act are not made.



Natalie Kelly
ANNE BRADY MCQUILLANS DFK
Chartered Accountants and Registered Auditors
Iveagh Court
Harcourt Road
Dublin 2
Dublin
Republic of Ireland

Date: 20 July 2016

Irish Penal Reform Trust

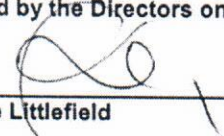
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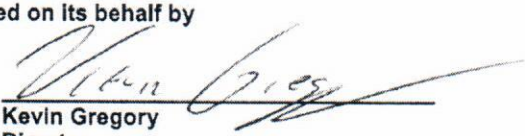
STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)
for the year ended 31 December 2015

	Unrestricted Funds 2015 €	Restricted Funds 2015 €	Total 2015 €	Total 2014 €
Notes				
Incoming Resources				
Generated funds:				
Voluntary income				
Core funding	218,939	-	218,939	248,000
Membership	1,950	-	1,950	-
Donations	5,217	-	5,217	5,303
Charitable activities:				
European Commission projects	-	11,701	11,701	89,935
Project activities	-	16,000	16,000	34,320
Public relations and awareness	2,138	-	2,138	-
Research activities	2,500	-	2,500	-
Other incoming resources	-	-	-	205
Total incoming resources	230,744	27,701	258,445	377,763
Resources Expended				
Fundraising expenses	23,749	-	23,749	22,629
Net incoming resources available for charitable application	206,995	27,701	234,696	355,134
Charitable activities:				
Project activities	61,517	32,803	94,320	74,447
European Commission projects	15,317	8,042	23,359	76,058
Research activities	52,182	-	52,182	40,711
Public relations and awareness	75,629	-	75,629	59,558
	204,645	40,845	245,490	250,774
Other resources expended:	2,170	-	2,170	2,024
Total resources expended	206,815	40,845	247,660	252,802
Transfers between funds	(15,470)	15,470	-	-
Surplus/(deficit) for the year	(15,290)	2,326	(12,964)	102,336
Net movement in funds for the year	(15,290)	2,326	(12,964)	102,336
Reconciliation of funds				
Balances brought forward at 1 January 2015	181,887	22,769	204,656	102,320
Balances carried forward at 31 December 2015	166,597	25,095	191,692	204,656

Approved by the Directors on 22 August 2016 and signed on its behalf by


Christine Littlefield
Director


Kevin Gregory
Director

Irish Penal Reform Trust

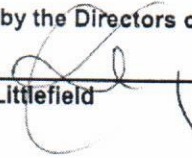
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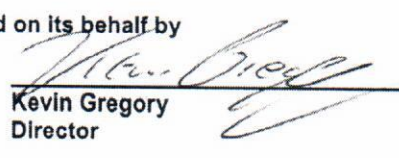
BALANCE SHEET

as at 31 December 2015

	Notes	2015 €	2014 €
Current Assets			
Debtors	8	73,930	84,904
Cash and cash equivalents		171,042	189,141
		<u>244,972</u>	<u>274,045</u>
Creditors: Amounts falling due within one year	9	(53,280)	(69,389)
Net Current Assets		<u>191,692</u>	<u>204,656</u>
Total Assets less Current Liabilities		<u>191,692</u>	<u>204,656</u>
Funds			
Restricted funds		25,095	22,769
General fund (unrestricted)		166,597	181,887
Total funds	12	<u>191,692</u>	<u>204,656</u>

Approved by the Directors on 22 August 2016 and signed on its behalf by


Christine Littlefield
Director


Kevin Gregory
Director

Irish Penal Reform Trust
CASH FLOW STATEMENT
for the year ended 31 December 2015

	Notes	2015 €	2014 €
Cash flows from operating activities			
Net movement in funds		(12,964)	102,337
Adjustments for:			
Depreciation		-	718
		<u>(12,964)</u>	<u>103,055</u>
Movements in working capital:			
Movement in debtors		10,974	(75,624)
Movement in creditors		(16,059)	40,890
		<u>(18,049)</u>	<u>68,321</u>
Cash generated from operations			
		<u>(18,049)</u>	<u>68,321</u>
Net (decrease)/increase in cash and cash equivalents		(18,049)	68,321
Cash and cash equivalents at 1 January 2015		189,091	120,770
Cash and cash equivalents at 31 December 2015	15	<u>171,042</u>	<u>189,091</u>

Irish Penal Reform Trust

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2015

1. ACCOUNTING POLICIES

Format

Irish Penal Reform Trust is constituted under Irish company law as a company limited by guarantee and is a registered charity. In prior years, company law exempted companies not trading for gain for members, from the requirements with regard to format and content of financial statements which applied to for-profit companies, thus permitting the adoption of a format appropriate to a charity. Accordingly, the company adopts and reports its performance in accordance with the format provided for in the Charities SORP and in particular reports its performance for the financial year in the format of the SORP's Statement of Financial Activities (SOFA).

True and fair view

In the opinion of the Directors the format of the financial statements as presented in these financial statements better describes the not for profit activities undertaken by the company.

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice (Charities SORP in accordance with FRS 102, effective January 2015) and with generally accepted accounting principles in Ireland and Irish statute comprising the Companies Act 2014. They comply with the financial reporting standards of the Accounting Standards Board, as promulgated by Chartered Accountants Ireland. The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charitable company's financial statements.

Restricted funds

Restricted funds consist of grants and income received which can only be used for the purposes specified by the donors and are subject to specific conditions imposed by them.

Unrestricted free reserves

Unrestricted funds consist of grants and donations which can be spent at the discretion of the Charity to enable it to achieve its overall aims and objectives.

Unrestricted designated funds

Designated funds are those which have been set aside for particular purposes in the furtherance of the Charity's charitable objectives.

Incoming resources

Voluntary income or capital is included in the Statement of Financial Activities when the company is legally entitled to it, its financial value can be quantified with reasonable certainty and there is reasonable certainty of its ultimate receipt. Entitlement to legacies is considered established when the company has been notified of a distribution to be made by the executors. Income received in advance of due performance under a contract is accounted for as deferred income until earned. Grants for activities are recognised as income when the related conditions for legal entitlement have been met. All other income is accounted for on an accruals basis.

Resources expended

All resources expended are accounted for on an accruals basis. Charitable activities include costs of services and grants, support costs and depreciation on related assets. Costs of generating funds similarly include fundraising activities. Non-staff costs not attributed to one category of activity are allocated or apportioned pro-rata to the staffing of the relevant service. Finance, HR, IT and administrative staff costs are directly attributable to individual activities by objective. Governance costs are those associated with constitutional and statutory requirements.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Equipment - 33% Straight line

2. NET INCOMING RESOURCES

Net incoming resources are stated after charging/(rediting):
Depreciation of tangible assets

	2015	2014
	€	€
	-	718

Irish Penal Reform Trust

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2015

3. ANALYSIS OF RESOURCES EXPENDED

	Project activities 2015 €	European Commission projects 2015 €	Research activities 2015 €	Public relations and awareness 2015 €	Total 2015 €	Total 2014 €
Direct costs						
Fundraising expenses incl staff costs	23,749	-	-	-	23,749	22,629
Other costs						
Alternatives to Detention	-	18	-	-	18	-
Public relations and awareness	-	-	-	13,011	13,011	8,352
Research activities	-	-	4,578	-	4,578	-
PHD expenses incl staff costs	27,289	-	-	-	27,289	27,021
Rights and needs of LGBT prisoners	3,200	-	-	-	3,200	-
Turnaround Youth: Young adults in the criminal justice system	5,514	-	-	-	5,514	-
Travellers in prison initiative	3,567	-	-	-	3,567	-
Children Behind Bars	-	24	-	-	24	7,618
Remand and Pre-Trial Detention	-	-	-	-	-	21,713
Prison Litigation Network	-	-	-	-	-	39,170
Infectious Diseases	-	8,000	-	-	8,000	-
	39,570	8,042	4,578	13,011	65,201	103,874
Support costs:						
Governance costs:						
	52,521	14,962	45,691	60,212	173,386	143,219
	2,229	355	1,913	2,406	6,903	3,681
Totals	118,069	23,359	52,182	75,629	269,239	273,403

Irish Penal Reform Trust

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NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2015

4. ANALYSIS OF SUPPORT AND GOVERNANCE COSTS

	Support 2015 €	Support 2014 €	Base of Apportionment
Salaries and staff costs	148,794	123,137	Staff time
Premises and office administration	22,233	17,714	Staff time
Professional services	2,359	2,368	Staff time
	<u>173,386</u>	<u>143,219</u>	
	Governance 2015 €	Governance 2014 €	
Audit fees	3,395	2,725	Staff time
Board expenses	1,408	956	Staff time
Legal and professional	2,100	-	Staff time
	<u>6,903</u>	<u>3,681</u>	
Total	<u>180,289</u>	<u>146,900</u>	

5. EMPLOYEES AND REMUNERATION

Number of employees

The average number of persons employed (including executive directors) during the year was as follows:

	2015 Number	2014 Number
Postgraduate	1	1
Administration	2	2
Management	1	1
	<u>4</u>	<u>4</u>
The staff costs comprise:	2015 €	2014 €
Wages and salaries	168,50	147,761
Social security costs	17,881	15,884
Pension costs	-	704
	<u>186,383</u>	<u>164,349</u>

Irish Penal Reform Trust

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2015

continued

6. INTANGIBLE FIXED ASSETS

	Development Costs €
Cost	
At 31 December 2015	9,250
Provision for diminution in value	
At 31 December 2015	9,250
Net book value	
At 31 December 2015	-

Intangible assets represent development costs of website.

6.1 INTANGIBLE FIXED ASSETS PRIOR YEAR

	Development Costs €
Cost	
At 31 December 2014	9,250
Provision for diminution in value	
At 31 December 2014	9,250
Net book value	
At 31 December 2014	-

7. TANGIBLE FIXED ASSETS

	Equipment €
Cost	
At 31 December 2015	10,159
Depreciation	
At 31 December 2015	10,159
Net book value	
At 31 December 2015	-

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NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2015

continued

7.1 TANGIBLE FIXED ASSETS PRIOR YEAR

		Equipment	
		€	
Cost			
At 31 December 2014		10,159	
Depreciation			
At 31 December 2014		10,159	
Net book value			
At 31 December 2014		-	
8. DEBTORS		2015	2014
		€	€
Other debtors	1,683	-	-
Prepayments and accrued income	72,247	84,904	84,904
	<u>73,930</u>	<u>84,904</u>	<u>84,904</u>
9. CREDITORS		2015	2014
Amounts falling due within one year		€	€
Bank overdrafts	-	50	50
Trade credits	4,959	27	27
Taxation and social security costs (Note 10)	15,194	16,257	16,257
Other creditors	26,701	47,472	47,472
Accruals	6,426	5,583	5,583
	<u>53,280</u>	<u>69,389</u>	<u>69,389</u>
10. TAXATION AND SOCIAL SECURITY		2015	2014
		€	€
Creditors:			
PAYE / PRSI	15,194	16,257	16,257
11. ANALYSIS OF NET ASSETS BY FUND			
	Current assets	Current liabilities	Total
	€	€	€
Restricted income			
Restricted Funds	52,30	(27,210)	25,095
Unrestricted income			
Unrestricted Funds	192,667	(26,070)	166,597
	<u>244,972</u>	<u>(53,280)</u>	<u>191,692</u>

Irish Penal Reform Trust

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2015

12. ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 January 2015 €	Incoming resources €	Resources expended €	Inter-fund transfers €	Balance 31 December 2015 €
Restricted income					
Restricted Funds	22,769	27,701	(40,845)	15,470	25,095
Unrestricted income					
Unrestricted Funds	181,887	230,744	(230,564)	(15,470)	166,597
Total funds	204,656	258,445	271,409	-	191,692

13. STATUS

In accordance with the Companies Act 2014, the company is exempt from including the word "limited" in its name. The charitable company is limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding € 2.

14. RELATED PARTY TRANSACTIONS

Directors are not remunerated. They are paid vouched expenses for attending meetings and other matters related to their duties as directors.

Travel expenses were reimbursed to one director during the period in the amount of €996.

15. CASH AND CASH EQUIVALENTS

	2015 €	2014 €
Cash and bank balances	171,042	89,141
Bank overdrafts	-	(50)
	171,042	189,091

16. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the year-end.

17. EMPLOYEE REMUNERATION

No employee received employee benefits (excluding employer pension costs) of more than €70,000 for the reporting period.

18. COMPARATIVES

Comparatives have been restated where necessary to ensure consistency between years.

19. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the Board of Directors on 20 July 2016.

IRISH PENAL REFORM TRUST
(A company limited by guarantee, not having a share capital)

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2015

NOT COVERED BY THE REPORT OF THE AUDITORS

Irish Penal Reform Trust

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SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

OPERATING STATEMENT

for the year ended 31 December 2015

	Schedule	2015 €	2014 €
Income		258,445	377,763
Cost of generating funds	1	(3,496)	(1,644)
Gross surplus		254,949	376,119
Charitable activities and other expenses	2	(267,913)	(273,782)
Net (deficit)/surplus		(12,964)	102,337

Irish Penal Reform Trust

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SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS**SCHEDULE 1 :COST OF GENERATING FUNDS**

for the year ended 31 December 2015

	2015 €	2014 €
Cost of Generating Funds		
Fundraising	3,496	1,644
	<u>3,496</u>	<u>1,644</u>

Irish Penal Reform Trust

(A company limited by guarantee, not having a share capital)

SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS**SCHEDULE 2 : CHARITABLE ACTIVITIES AND OTHER EXPENSES**

for the year ended 31 December 2015

	2015 €	2014 €
Expenses		
Wages and salaries	168,502	147,761
Social security costs	17,881	15,884
Staff defined contribution pension costs	-	704
Staff training	2,598	635
Human resources	90	-
Rent and utilities	7,907	7,908
Insurance	1,236	(511)
Office equipment	601	-
Cleaning	416	-
Stationery	1,440	1,784
Postage	617	-
Courier	98	1,383
Marketing and advertising	65	923
Website and social media	3,890	2,456
Prisoner engagement and building alliances	643	603
Commissioned research	4,140	5,822
Events	7,698	1,926
Sponsorship and awards	530	-
Telephone and broadband	2,811	3,346
Computer hardware and software	1,124	2,238
IT support	3,864	-
Postgraduate funding - Irish Research Council - Expenses	709	441
Rights and needs of LGBT prisoners - Community Foundation for Ireland	3,200	-
Turnaround Youth: Young adults in the criminal justice system - The Ireland Funds	5,514	-
Travellers in prison initiative - St Stephen's Green Trust	3,567	-
Children Behind Bars - European Commission	24	7,618
Remand and Pre-Trial Detention - European Commission	-	21,713
Prison Litigation Network - European Commission	-	39,170
Infectious Diseases - European Commission	8,000	-
Alternatives to Detention - European Commission	18	-
Publications and reports	2,978	-
Evaluation and sustainability	1,600	-
Staff travel	1,706	2,324
Meetings	862	-
Volunteer and intern expenses	351	-
Board expenses	1,609	1,093
Legal and professional	2,400	-
Accountancy	2,696	2,706
Audit fees	3,880	3,114
Bank charges	338	245
General expenses	1,832	1,778
Membership and subscriptions	478	-
Depreciation	-	718
	267,913	273,782